

Message

From: Veronica Vieira [vvieira@uci.edu]
Sent: 8/3/2018 6:35:36 AM
To: 'ISES-ISEE 2018' **Ex. 6 Personal Privacy (PP)**
CC: 'ISES-ISEE' **Ex. 6 Personal Privacy (PP)**
Subject: ISES-ISEE 2018 Chair Guidelines
Attachments: Chair_Schedule.xlsx

Dear Oral Session and Symposium Chairs,

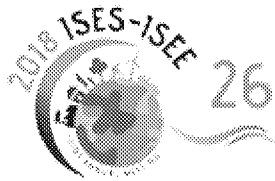
Thank you for serving as chair of an oral session or symposium for the ISES-ISEE 2018 Joint Annual Meeting. We appreciate your involvement in the scientific program. For many of the oral sessions, we have paired more experienced researchers with early career or student researchers. For others, we have assigned two senior scientists to chair the session. If you are a student or new researcher, please identify yourself as such to your co-chair so they can help you gain the most from this experience.

Attached is a schedule of the sessions. Please locate your name and email us at **Ex. 6 Personal Privacy (PP)** if you have any conflicts.

We ask that you arrive 15 minutes prior to your session to introduce yourself to your co-chair and speakers. Chairs are expected to keep oral sessions to a maximum 15-minute time allotted for presentation and questions. Detailed session chair guidelines are available on the [conference website](#). Please review the document carefully in preparing for your session.

Thank you again. We look forward to seeing you in Ottawa!

Sincerely,
Markey Johnson, Angelika Zidek, Audrey Smargiassi, Veronica Vieira
ISES-ISEE 2018 Co-Chairs



26-30 AUGUST 2018 OTTAWA - CANADA

www.isesisee2018.org

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